



**AGENDA  
STAFF REPORT**

**STEVE ROBBINS**  
**ADMINISTRATION BUILDING**  
75515 Hovley Lane East  
Palm Desert, CA 92211

**CVWD's COACHELLA CAMPUS**  
51501 Tyler Street  
Coachella, CA 92236

[www.cvwd.org](http://www.cvwd.org)

**Agenda Number: G**  
**File ID: 1091.13,1091.23**

**Section Name: CONSENT CALENDAR**  
**Project ID:**

**MEETING DATE:** July 11, 2023

**SUBJECT:** Authorize the Transfer of Delinquent and Unpaid Domestic Water, Sewer Service and Irrigation Water Charges to Imperial and Riverside County and approve Resolution Nos. 2023-16, 2023-17 and 2023-18

**TO:** BOARD OF DIRECTORS

**FROM:** CUSTOMER BILLING, SCOTT BURRITT

**GENERAL MANAGER  
RECOMMENDATION:**

**RECOMMENDATION:**

Approve and authorize the transfer of the assessor's parcels numbers that have delinquent and unpaid domestic water charges, sewer service charges and irrigation water charges to the Fiscal Year 2023-24 tax rolls and authorize staff to file the necessary documents with the counties as listed below on or before August 10, 2023:

1. Domestic water charges and sewer service charges – Riverside County.  
Please see the attached proposed resolution.
2. Domestic water charges and sewer service charges - Imperial County.  
Please see the attached proposed resolution.
3. Irrigation Water Charges- Riverside County.  
Please see the attached proposed resolution.

**BUDGET IMPACT:**

Transferring delinquent and unpaid domestic water charges, sewer service charges, and irrigation water charges to the tax roll ensures that the District will be able to recover revenues for outstanding invoices not collected through normal billing process. The District anticipates collection of approximately \$600,000.

**PROCUREMENT METHOD:**

☒ N/A

**If other, please explain: .**

**BACKGROUND**

Since 1974, the District has transferred all delinquent and unpaid domestic water, sewer service charges, and irrigation water charges from the previous year to the county tax rolls, pursuant to Sections 31701 and 31701.5 of the Water Code. On or before August 10, the District files the documents specifying the amount of the charges and the name and address of the person liable for payment. The delinquent and unpaid charges become a lien on the property and must be paid along with all other liens on the property. Customers are made aware of this process through bill inserts, letters and automated phone calls. Customer Service has also directly contacted customers informing them of their status, possible payment plans and customer assistance programs for residential customers. Please review the table below for the last three years of tax roll transfers for all classes. As of June 21, the projected transfer amounts for the fiscal year 2023-2024 are included, which may change due to customers having until July 1 to make payments.

<b>Services</b>	<b>No. of Cust.</b>	<b>2020-21</b>	<b>No. of Cust.</b>	<b>2021-22</b>	<b>No. of Cust.</b>	<b>2022-23</b>	<b>*No. of Cust</b>	<b>*2023-24</b>
Water	1,555	\$ 132,847.23	1,590	\$ 263,391.02	1,772	\$ 282,641.30	1,997	\$ 276,349.91
RAC	4	\$ 105,374.21	5	\$ 78,207.48	7	\$ 99,959.60	3	\$ 310,934.01
Sewer	52	\$ 2,666.18	31	\$ 4,462.78	67	\$ 13,741.84	90	\$ 7,676.75
Canal	2	\$ 425.26	6	\$ 3,164.06	3	\$ 712.22	5	\$ 5,039.33
<b>Total</b>	<b>1,613</b>	<b>\$ 241,312.88</b>	<b>1,632</b>	<b>\$ 349,435.34</b>	<b>1,849</b>	<b>\$ 397,054.96</b>	<b>2,095</b>	<b>\$600,000.00</b>

\* Projected

**PRIOR BOARD ACTION:**

N/A

**DISTRICT STRATEGIC PLAN GOAL(S)/OBJECTIVES(S):**

N/A

**ENVIRONMENTAL IMPACT:**

This is not a project as defined by CEQA; therefore, approval does not require any CEQA action.

**PUBLIC NOTICE REQUIRED**

N/A

**LEGAL REVIEW**

N/A

**ATTACHMENTS**

- Att 1 - Delinquent and Unpaid Domestic Water and Sewer Service Charges - Riverside County
- Att 2 - Delinquent and Unpaid Domestic Water and Sewer Service Charges - Imperial County
- Att 3 - Delinquent and Unpaid Irrigation Water Charges - Riverside County
- Att 4 - Delinquent and Unpaid Domestic Water and Sewer Charges - Riverside County - Exhibit A
- Att 5 - Delinquent and Unpaid Irrigation Water Charges - Riverside County - Exhibit A
- Att 6 - Delinquent and Unpaid Domestic Water and Sewer Charges - Imperial County - Exhibit A