



## AGENDA STAFF REPORT

**STEVE ROBBINS**  
**ADMINISTRATION BUILDING**  
75515 Hovley Lane East  
Palm Desert, CA 92211

**CVWD's COACHELLA CAMPUS**  
51501 Tyler Street  
Coachella, CA 92236

[www.cvwd.org](http://www.cvwd.org)

---

**Agenda Number: B**  
**File ID: 0021.9**

**Section Name: Clerk of the Board**  
**Project ID:**

---

**MEETING DATE:** February 14, 2023

**SUBJECT:** Resolution No. 2023-02, adopting updated bid opening and evaluation procedures

**TO:** BOARD OF DIRECTORS

**FROM:** ADMINISTRATION, SYLVIA BERMUDEZ

**GENERAL MANAGER  
RECOMMENDATION:**

---

**RECOMMENDATION:**

Rescind Resolution No. 2003-196, and adopt Resolution No. 2023-02, a resolution of the Coachella Valley Water District Board of Directors, establishing and adopting updated bid opening and evaluation procedures.

**BUDGET IMPACT:**

N/A

**PROCUREMENT METHOD:**

☒ N/A

**If other, please explain: .**

**BACKGROUND**

Coachella Valley Water District operates under the County Water District law set forth in Water Code Section 30000 et seq., and in 2003, the Board adopted Resolution No. 2003-196, which established bid opening and evaluation procedures to be implemented for certain projects and contracts, when required under applicable law and District policies. Since the adoption of the initial procedures, bidding processes for the District have changed, including the use of PlanetBids to manage the bidding process.

Therefore, it is necessary for the Board to rescind Resolution No. 2003-196 and adopt a new resolution updating the existing processes, including the list of District representatives to be present during the bid opening process.

**PRIOR BOARD ACTION:**

N/A

**DISTRICT STRATEGIC PLAN GOAL(S)/OBJECTIVES(S):**

N/A

**ENVIRONMENTAL IMPACT:**

This is not a project as defined by CEQA; therefore, approval does not require any CEQA action.

**PUBLIC NOTICE REQUIRED**

N/A

**LEGAL REVIEW**

Best, Best & Krieger

**ATTACHMENTS**

Att 1 - Resolution No. 2003-196

Att 2 - Proposed Resolution No. 2023-02