



## AGENDA STAFF REPORT

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**CVWD's COACHELLA CAMPUS**  
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**Agenda Number: K**  
**File ID: 0054.6**

**Section Name: CONSENT CALENDAR**  
**Project ID: N/A**

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**MEETING DATE:** November 8, 2022

**SUBJECT:** Authorize the General Manager to execute a Contract Services Agreement with KORD Fire Protection (KORD) in the amount of \$162,070 for Fire Safety System Improvement and Testing, and approve additional expenditures for a total request of \$170,000

**TO:** BOARD OF DIRECTORS

**FROM:** OPERATIONS AND MAINTENANCE, DAN CHARLTON

### **GENERAL MANAGER RECOMMENDATION:**

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#### **RECOMMENDATION:**

It is recommended that the Board of Directors authorize the General Manager to execute a Contract Services Agreement (CSA) with KORD Fire Protection (KORD) in the amount of \$162,070 for fire safety system improvements and testing (Project).

It is also recommended that the Board authorize a contingency in the amount of \$7,930, for a total requested authorization of \$170,000.

#### **BUDGET IMPACT:**

The funding for the Project in the amount of \$170,000 is included in the Fiscal Year 2023 Operating Budget (Budget) and as such, there will be no adverse impact to the Budget.

#### **PROCUREMENT METHOD:**

☒ Formal Bid/RFP

If other, please explain: .

#### **BACKGROUND**

The Project consists of the replacement of the existing halon fire suppression systems (Halon System) with dry aerosol suppression generators at the Control Building at Water Reclamation Plant (WRP) No.10 and the Coachella Administration Data Center and the Rummonds SCADA Room.

The current Halon System is obsolete and extremely difficult and costly to maintain; additionally, capital improvements are no longer permitted to use Halon. The Project also consists of fire alarm and suppression

testing and routine inspections for the Palm Desert Campus, Coachella Campus, and WRP Nos. 4, 7, and 10. CVWD will provide services to assist with installation and demolition including drywall work, electrical service, and interfacing to existing systems.

CVWD advertised Request for Proposals No. 2022-38 on September 1, 2022, and on October 4, 2022, one proposal was received. CVWD staff evaluated the KORD proposal based on the criteria outlined in the RFP and determined that KORD met the Project requirements. KORD's proposal, Register of Proposals, and CSA are included as attachments. The CSA includes a two-year contract term, with three additional one-year options. Staff will evaluate the performance of KORD on an annual basis to determine if it is in the best interest of CVWD to extend the contract or solicit new proposals.

KORD has offered services in the Coachella Valley for seven years and has the experience to complete the Project. Lastly, KORD is licensed by the State Fire Marshal and California State Licensing Board to inspect, install, and repair a wide variety of fire protection equipment.

**PRIOR BOARD ACTION:**

N/A

**DISTRICT STRATEGIC PLAN GOAL(S)/OBJECTIVES(S):**

N/A

**ENVIRONMENTAL IMPACT:**

This is not a project as defined by CEQA; therefore, approval does not require any CEQA action.

**LEGAL REVIEW**

N/A

**ATTACHMENTS**

Att 1 - Fire Safety System Improvement and Testing - Register of Proposals

Att 2 - Fire Safety System Improvement and Testing - KORD Proposal

Att 3 - Fire Safety System Improvement and Testing - KORD CSA