

EXHIBIT B
COACHELLA VALLEY WATER DISTRICT
SINGLE/SOLE SOURCE JUSTIFICATION

When a request is made for a non-competitive purchase and the specifications limit the bidding to one source and/or brand or trade name, the requesting department must complete the following. The form shall be authorized by the requesting department's Director and approved by the General Manager or its designee.

Item: On-Call Grant
Administration & Research

Vendor/Brand Name: Woodard & Curran, Inc.

Requisition No.: Pending

Estimated Dollar Amount: \$500,000

Please check all applicable categories below and provide additional information where indicated:

- ☐ 1. The requested product has unique design and/or performance specifications or quality requirements that have not been found in similar products.

Identify unique features and why they are required (not merely preferred):

Have you contacted other suppliers to evaluate items/services with similar features and capabilities? If no, explain why not. If yes, list suppliers and explain why their products do not meet the department's needs.

- ☐ 2. The requested product is an integral repair part or accessory compatible with existing equipment.

Existing Equipment: Manufacturer/Model#:

- ☐ 3. The requested product is one with which I and/or my staff have specialized training and/or extensive expertise. Retraining would incur substantial costs in time and/or funding. Estimated cost for retraining:

- ☐ 4. I have standardized the requested product and the use of another brand/model would require considerable time and funding to evaluate. Reasons for standardizing:

- ☒ 5. Goods or services are available only from the manufacturer or designated service representative. Describe the unique qualifications, rights, licenses, etc. this vendor possesses and the distinctive service to be provided.

The "On-Call Grant Consultant" agreement expires on January 21, 2023. There are currently two (2) on-call consultants, Woodard & Curran, Inc. (Woodard) and Dudek. Based on CVWD's experience with both entities these past two (2) years, Woodard has been the most responsive and proactive in acquiring funding sources for the District. Despite numerous attempts to enlist services from Dudek, there has been minimal to no response for any given project opportunity. Even

when we have received a project proposal from Dudek, they are rarely selected by Engineering or Environmental Services do to their inability to provide adequate needs of said project.

As of today, there are 10 active task orders between CVWD for various funding opportunities with DWSRF, USDA, CWSRF, and FEMA through CalOES.

From 2018-2022, Woodard has been successful in securing over \$169 million for CVWD's water, septic-to-sewer, nonpotable, and groundwater-related projects. The funding agencies included SWRCB, DWR, USDA, and USBR.

- ☐ 6. This product is requested in order to respond to an emergency declared by the District, by the state, a state agency, or political subdivision of the state and the reasons for the finding of the emergency are contained in the public records of the District.
- ☐ 7. This product is requested in order that a field test or experiment may be made to determine the product's suitability for future use.

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- I am aware that this justification form is only valid for **one year** from the date it is signed by the General Manager.
 - I am aware of the CVWD policy for competitive purchasing and certify that the above information is accurate to the best of my knowledge.

Requestor: Laura Keeman Date: 10/27/2022

Department Head: David J. Lacy Date: 10/27/2022
David Lacy – Finance Manager

Procurement Manager: Cindy M. Romero Date: 10/27/2022
Cindy Romero
for Brice Kirk

General Manager: J. M. Barrett Date: 10/27/2022