



AGENDA STAFF REPORT

STEVE ROBBINS
ADMINISTRATION BUILDING
75515 Hovley Lane East
Palm Desert, CA 92211

CVWD's COACHELLA CAMPUS
51501 Tyler Street
Coachella, CA 92236

www.cvwd.org

Agenda Number: E
File ID: 0644.105.3, 0643.7

Section Name: CONSENT CALENDAR
Project ID:

MEETING DATE: July 9, 2024

SUBJECT: Professional Services Agreement for On-Call Consulting Services to Support Compliance with the Sustainable Groundwater Management Act in the Indio Subbasin

TO: BOARD OF DIRECTORS

FROM: ENGINEERING/WATER RESOURCES DIVISION, CARRIE OLIPHANT

**GENERAL MANAGER
RECOMMENDATION:**

RECOMMENDATION:

Authorize the General Manager to execute a Professional Services Agreement (PSA) (Attachment 1) with Todd Groundwater for on-call consulting services to provide technical services to support compliance with the Sustainable Groundwater Management Act (SGMA) in the Indio Subbasin for the period of August 31, 2024, through August 30, 2026.

BUDGET IMPACT:

The cost of SGMA compliance in the Indio Subbasin is split equally between the four Indio Subbasin Groundwater Sustainability Agencies (GSAs) per the *Memorandum of Understanding Regarding Governance of the Indio Subbasin Under the Sustainable Groundwater Management Act* and all supplements. Coachella Valley Water District (CVWD), Coachella Water Authority (CWA), Desert Water Agency (DWA), and Indio Water Authority (IWA) are the designated GSAs in the Indio Subbasin. CVWD is responsible for one-fourth of the total cost of any project undertaken by the GSAs to maintain compliance with SGMA.

For all SGMA compliance projects, the Indio Subbasin GSAs will request a proposal and cost from the consultant based on a defined scope of work. If acceptable after review by the Indio Subbasin GSAs, a task order will be issued under the PSA once proper authorization has been received. Issuance of task orders is subject to all CVWD procurement guidelines, including Board approval if applicable. The consultant's fee will be based on the hourly rates that are included in the PSA, and the hourly rates will be set firm for two years.

Funds totaling \$195,000 were included in the Fiscal Year 2024-2025 Engineering Department budget to prepare the Water Year 2023-2024 SGMA Annual Report and for other technical services, including potential services to address Department of Water Resources (DWR) staff comments on the review of the 2022 Indio Subbasin Water Management Plan Update (Alternative Plan Update).

PROCUREMENT METHOD:

Formal Bid/RFP

If other, please explain: .

BACKGROUND

CVWD, CWA, DWA, and IWA are the designated GSAs in the Indio Subbasin over their respective service areas. The Indio Subbasin GSAs have entered into an agreement to coordinate and cooperate on the implementation of SGMA to ensure that the sustainability goals of SGMA are met within the Indio Subbasin. This request will allow the Indio Subbasin GSAs to collaboratively retain a qualified firm to provide the necessary technical services to support compliance with SGMA in the Indio Subbasin.

On behalf of the Indio Subbasin GSAs, CVWD solicited proposals for on-call consulting services for SGMA compliance by releasing a Request for Proposal (RFP) through Planet Bids on May 2, 2024 (Attachment 2). CVWD received proposals from one firm (Todd Groundwater) on June 3, 2024 (Attachment 3). Upon review of the proposal, the GSAs determined it was a high-quality proposal and the rates provided were acceptable and typical of similar firms for the requested professional services. The GSAs unanimously agreed to recommend that the PSA be awarded to Todd Groundwater.

The PSA with Todd Groundwater is for a two-year period beginning August 31, 2024, through August 30, 2026. The Indio Subbasin GSAs will have the option, at their discretion, to extend the agreement and negotiate a revised price, if any, for up to three more one-year terms.

PRIOR BOARD ACTION:

N/A

DISTRICT STRATEGIC PLAN GOAL(S)/OBJECTIVES(S):

N/A

ENVIRONMENTAL IMPACT:

This is not a project as defined by CEQA; therefore, approval does not require any CEQA action.

PUBLIC NOTICE REQUIRED

N/A

LEGAL REVIEW

N/A

ATTACHMENTS

Att 1 – Todd Groundwater PSA - On-Call SGMA Consulting Services for the Indio Subbasin

Att 2 – RFP - On-Call SGMA Consulting Services for the Indio Subbasin

Att 3 – Register of Proposals