



## AGENDA STAFF REPORT

**STEVE ROBBINS**  
**ADMINISTRATION BUILDING**  
75515 Hovley Lane East  
Palm Desert, CA 92211

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51501 Tyler Street  
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**Agenda Number: A**  
**File ID: 0021.443**

**Section Name: CONSENT CALENDAR**  
**Project ID:**

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**MEETING DATE:** May 28, 2025

**SUBJECT:** Accept and file the Secretary's Report of Written Instruments Accepted and Recorded during the month of April 2025

**TO:** BOARD OF DIRECTORS

**FROM:** ADMINISTRATION, SYLVIA BERMUDEZ

**GENERAL MANAGER  
RECOMMENDATION:**

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**RECOMMENDATION:**

Accept and file the Secretary's Report of Written Instruments Accepted and Recorded during the month of April 2025.

**BUDGET IMPACT:**

N/A

**PROCUREMENT METHOD:**

N/A

If other, please explain: .

**BACKGROUND**

N/A

**PRIOR BOARD ACTION:**

N/A

**DISTRICT STRATEGIC PLAN GOAL(S)/OBJECTIVES(S):**

N/A

**ENVIRONMENTAL IMPACT:**

This is not a project as defined by CEQA; therefore, approval does not require any CEQA action.

**PUBLIC NOTICE REQUIRED**

N/A

**LEGAL REVIEW**

N/A

**ATTACHMENTS**

Att 1 - April 2025 Secretary Report